



ENRICHMENT

American Red Cross CPR & First Aid

This course is designed to meet the regulatory requirements for child care workers, teachers, youth group leaders and others responsible for children. This course will teach you how to respond to and manage illnesses and injuries in a child or infant in the first few minutes until professional help arrives.

Pediatric/Adult CPR & First Aid/SUID/AHT

Date: October 26 **Time:** 9am-3:00pm
Fee: \$64 early bird rate by Oct 12/ \$69 regular price
Class Code:F1022 **Registration Deadline:** Oct 19

Pediatric/Adult CPR & First Aid

Date: November 14 **Time:** 6pm-10pm
Fee: \$59 early bird rate by Oct 25 \$64 regular price
Class Code:F1023 **Registration Deadline:** Nov 7
Instructor: Susie Wistrom

Location: High School Student Center (Old Media Center)
Enter Door #4



First Aid & CPR Class

Medical Transcriptionist

If you want to choose your own hours, have a business at home, find clients easily and make great money, this class will get you started.



***Step by Step guide**
***Medical Transcription vs medical billing/coding**
***Learn about marketing your business, software equipment, earning potential, transcription equipment, electronic files, business taxes, networking, and so much more.**

Date: October 23 **Time:** 6pm-9pm
Fee: \$40 early bird rate by Oct 9/ \$45 regular price
Class Code:F1017 **Registration Deadline:** Oct 16
Min: 5 Max: 15
Location: High School Student Center (Old Media Center)
Enter Door #4

Your instructor has been a medical transcriptionist for more than 30 years, operates a large MT biz and has taught for many other programs. You'll enjoy her warmth, humor and practical advice. Any questions?
Contact Deborah directly: info@medtranscription.com

Paynesville ADULT EDUCATION



Call To Register: 243-7570

Classes meet most every Wednesday Evening - 5-8 pm



Whatever your educational goals are, WE CAN HELP!

- **New MN Adult Competency Based Diploma for those over 21**
- **CITIZENSHIP.....SELF PACED**
- **ENGLISH AS A SECOND LANGUAGE**
- **BASIC COMPUTER.....SIGNUP FOR CLASS**
- **WORKFORCE PREPARATION.....SELF-PACED**
- **TRANSITION TO COLLEGE.....BRUSH UP SKILLS**
- **DISTANCE LEARNING.....YOUR PACE @YOUR PLACE**

We now meet in the High School Room #123

ELIGIBILITY:

16 YEARS OF AGE OR OLDER NOT enrolled in public school
Desire to LEARN - New Enrollment Available Every Week!

ENROLLMENT every week
Email: jthompson@isd741.org or paynesvilleabe@gmail.com

